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ABSTRACT

Information is presented on out-of-state institutions operating in Maryland during the 1982-1983 academic year, courses and programs, enrollments by institution, and the locations of the courses. Institutional changes since the preceding academic year and the current status of approved institutions are also identified. Fifteen out-of-state institutions were approved to operate at 36 separate off-campus locations. Two new schools were approved to operate in Maryland during the year covered: Neumann College and Western Conservative Baptist Seminary. The 36 sites approved include: 13 county and private schools, 8 private organizations, 6 federal agencies, 4 naval installations, 4 military bases, and 1 church. Of the 15 institutions requesting approval, 14 were granted full approval for 1 year and one was granted approval for the fall semester only. Twelve are private colleges and three are public. Overall, these institutions enrolled an estimated 2,612 during the fall 1983 semester, 69 percent at the graduate level, and 31 percent at the undergraduate level. The universities accounting for the most enrollments were George Washington University, the University of the District of Columbia, Florida Institute of Technology, Central Michigan University, and American University. (SW)

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OUT-OF-STATE INSTITUTIONS OF HIGHER EDUCATION OPERATING IN THE STATE OF MARYLAND

ACADEMIC YEAR 1983–1984

POSTSECONDARY EDUCATION RESEARCH REPORTS

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Out-of-State
Institutions of Higher Education
Operating in the State of Maryland
Academic Year 1983-84

State Board for Higher Education
Division of Institutional Approval and Evaluation
16 Francis Street
Annapolis, Maryland

December, 1983

State of Maryland

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TABLE OF CONTENTS

		Page
Preface		7
I.	Overview	9
II.	Enrollments	15
III.	Programs	23
IV.	Location of Programs by Enrollment	25

Tables

Table 1	Out-of-State Institutions Operating in Maryland by Year and by Number of Locations	11
Table 2	Out-of-State Institutions Approved for Academic Year 1983-84	13
Table 3	Headcount Enrollments by Type of Location, 1979-83	27
Table 4	Institutions and Programs at Federal Agencies	31
Table 5	Institutions and Programs at County and Private Schools	35
Table 6	Institutions and Programs at Military Bases	39
Table 7	Institutions and Programs at Private Industry	43
Table 8	Institutions and Programs at Naval Installations	47
Table 9	Institutions and Programs at Other Locations	51

Figure

Graph	Institutions by Level of Study	17

Appendix

	Code of Maryland Regulations (13.50.02)	53

PREFACE

This is the fifth annual report concerning out-of-state institutions approved to operate in the State of Maryland. The purpose of this report is to provide academic program and enrollment information for the specific locations within the State at which out-of-state institutions were approved to operate for academic year 1983-84. Comparable data regarding courses offered by in-state institutions are also collected and published annually by the SBHE.

Section One contains information on institutional changes since the preceding academic year and the current status of approved institutions. Section Two contains enrollment information by institution. Section Three contains information on courses and programs currently offered. Section Four contains information on the type of locations where out-of-state institutions operate. The monitoring mechanism for evaluating the compliance of out-of-state institutions with State regulations is described in the Appendix.

This publication was prepared by the Division of Institutional Approval and Evaluation/Equal Educational Opportunity. Dr. John Sabatini compiled and analyzed the data.

Sheldon H. Knorr
Commissioner

I

OVERVIEW

As indicated in Table I, 15 out-of-state institutions were approved to operate at 36 separate off-campus locations during the academic year 1983-84. During the previous year 16 institutions were approved to operate at 41 locations.

During this past year, Drew University, School of Theology, Madison, New Jersey completed its course offerings in a program leading to the Doctorate of Ministry. Siena Heights College completed its course offerings in arts and sciences to students enrolled in RETS Electronics School. Two new schools were approved to operate in Maryland during this past year. Neumann College was approved to offer a course in Education for the religious congregation teaching at the Catholic High School in Baltimore. The Western Conservative Baptist Seminary was approved to offer selected graduate courses in theology at Aberdeen Proving Ground, Maryland.

The 36 sites approved this year include: 13 county and private schools, 8 private organizations, 6 Federal agencies, 4 Naval installations, 4 military bases, and 1 church.

Of the 15 institutions requesting approval for 1982-83, 14 were granted full approval for one year and one was granted approval for the Fall semester only. Twelve are private colleges and three are public. All institutions approved are fully accredited by their respective regional accrediting associations

and are in full compliance with the policies pertaining to off-campus educational activities established by their respective associations (See Table 2). Of these institutions, six maintain full regional accreditation by the Middle States Association. Five of these are based in the District of Columbia, and one in Pennsylvania. Four institutions are fully accredited by the North Central Association; two are based in Michigan, one in Ohio and one in Illinois. Three institutions are fully accredited by the Southern Association; two from Florida and one from Kentucky. One institution from the State of California is accredited by the Western Association and one institution from the State of Oregon is accredited by the Northwest Association.

TABLE 1

Out-of-State Institutions Operating in Maryland
Number of Locations by Year
1979-1983

	Fall 1979	Fall 1980	Fall 1981	Fall 1982	Fall 1983
American Univ., Wash., D.C.	8	5	3	5	5
Andrews Univ., Berrien Springs, Mich.	0	0	1	1	1
Antioch Univ., Yellow Springs, Ohio	0	0	1	1	1
Catholic Univ. of America, Wash., D.C.	5	2	1	1	1
Central Michigan Univ., Mt. Pleasant, Mich.	4	4	4	4	3
Drew Univ., Madison, N.J.	1	0	0	1	0
Embry-Riddle Aeronautical Univ., Daytona Beach, Fla.	1	1	1	2	2
Florida Inst. of Tech., Melbourne, Fla.	2	2	2	2	3
Geo. Wash. Univ., Wash., D.C.	32	26	30	24	21
Neumann College, Aston, Pennsylvania	0	0	0	0	1
New School for Social Research, N.Y., N.Y.	1	1	0	0	0
Nova Univ., Ft. Lauderdale, Fla.	0	1	0	0	0
Siena Heights College, Adrian, Mich.	0	0	1	1	0
So. Baptist Theological Seminary, Louisville, Kentucky	0	0	1	1	0
So. Ill. Univ. at Carbondale, Carbondale, Illinois	1	1	1	1	1
Temple Univ., Philadelphia, Pa.	0	0	1	1	0
Trinity College, Wash., D.C.	1	1	1	2	2
Univ. of Delaware, Newark, Delaware	0	1	1	0	0
Univ. of the Dist. of Columbia, Wash., D.C.	3	3	3	3	2
Univ. of So. Calif., Los Angeles, Calif.	1	2	2	2	2
Western Conservative Baptist Seminary, Portland, Oregon	0	0	0	0	1
TOTAL NUMBER OF INSTITUTIONS	12	13	16	16	15
TOTAL NUMBER OF SEPARATE LOCATIONS	41	36	42	41	36
TOTAL NUMBER OF LOCATIONS	60	50	54	52	46

TABLE 2

Out-of-State Institutions
Approved for Academic Year 1983-84

Institutions	Regional Accreditation
American University* Washington, D.C.	Middle States Association
Andrews University Berrien Springs, Michigan	North Central Association
Antioch University Yellow Springs, Ohio	North Central Association
Catholic University of America Washington, D.C.	Middle States Association
Central Michigan University Mt. Pleasant, Michigan	North Central Association
Embry-Riddle Aeronautical University Daytona Beach, Florida	Southern Association
Florida Institute of Technology Melbourne, Florida	Southern Association
George Washington University Washington, D.C.	Middle States Association
Neumann College Aston, Pennsylvania	Middle States Association
Southern Baptist Theological Seminary Louisville, Kentucky	Southern Association
Southern Illinois University at Carbondale Carbondale, Illinois	North Central Association
Trinity College Washington, D.C.	Middle States Association
University of District of Columbia Washington, D.C.	Middle States Association
University of Southern California Los Angeles, California	Western Association
Western Conservative Baptist Seminary Portland, Oregon	Northwest Association

* Approval granted for Fall Semester, 1983 only.

II

ENROLLMENTS

The fifteen out-of-state institutions approved to operate in Maryland estimated a total enrollment of 2,612 during the Fall semester 1983. This represents a 15% decrease from the 1982-83 academic year and a 38% decrease from the 1981-82 academic year. Of the total enrollments 69% are at the graduate level and 31% are at the undergraduate level. Last year these proportions were 65% and 35% respectively. In 1981-82 these figures were 58% and 42% respectively.

George Washington University accounted for 29% of the total enrollments, 39% of the graduate enrollments and 7% of the undergraduate enrollments (See Graph, page 17). This compares to 45% of the total enrollments, 61% of the graduate enrollments and 14% of the undergraduate enrollments in 1982-83. In 1981-82 these proportions were 51%, 66% and 37% respectively.

The University of the District of Columbia enrolled 20% of the total students, all at the undergraduate level. These made up more than 66% of the undergraduate enrollments in the State. During the past two years its share of total enrollments increased slightly.

Florida Institute of Technology enrolled 12% of the total enrollments and 18% of the graduate enrollments. This compares to 5% of the total enrollments and 8% of the graduate enrollments in 1982-83.

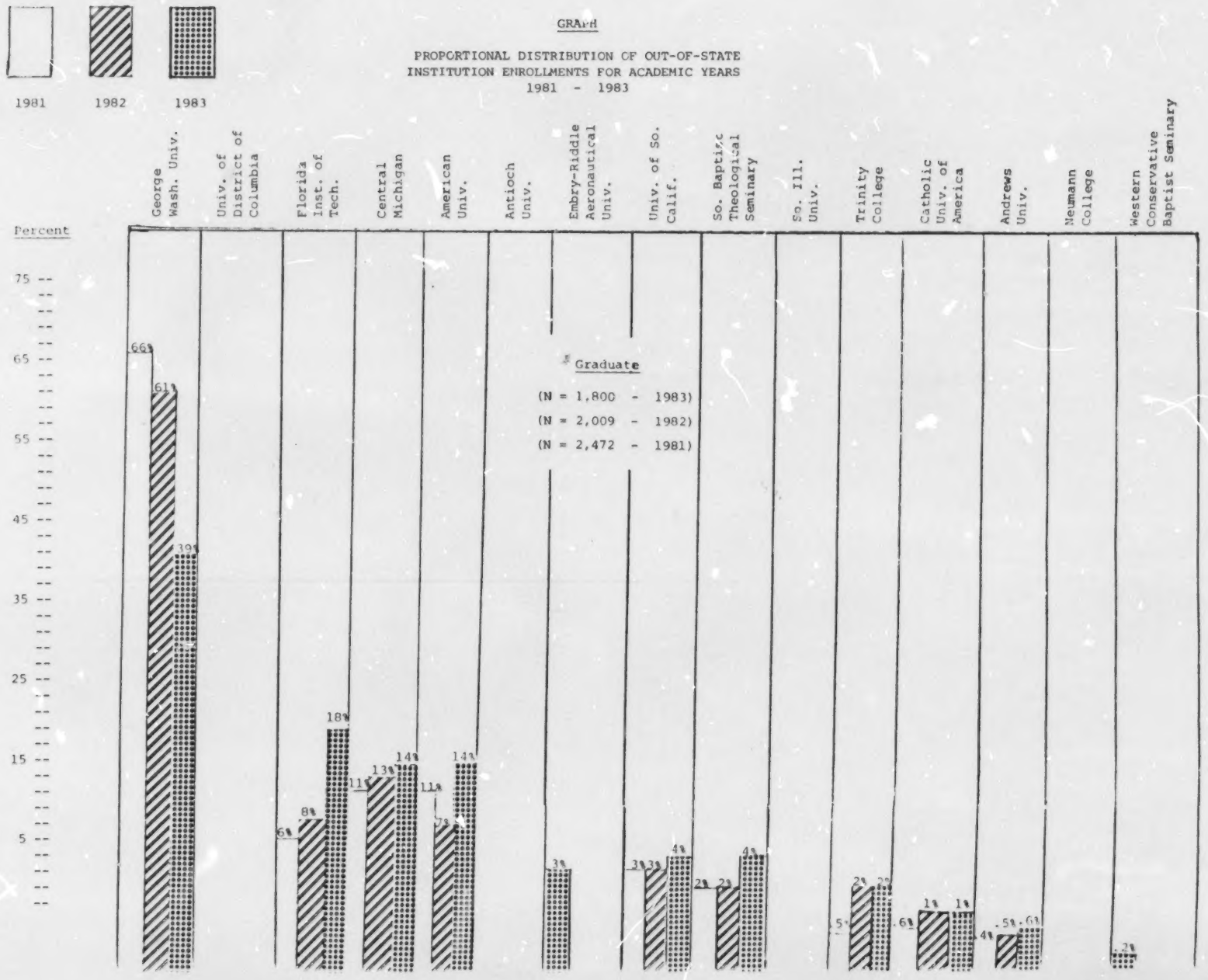
Central Michigan University enrolled 10% of the total enrollments, all at the graduate level. This made up 14% of total graduate enrollments statewide. This compares to 9% of the total enrollments and 13% of the graduate enrollments in 1982-83.

American University enrolled 10% of the total enrollments, 14% of the graduate enrollments and 2% of the undergraduate enrollments. The comparable figures for 1982 were 7%, 7% and 6%, respectively.

The remaining 10 institutions combined enrolled 19% of the total students, 15% of graduate students, and 25% of undergraduate students. Antioch University and Embry-Riddle Aeronautical University each enrolled 4% of the total enrollments. The University of Southern California, and the Southern Baptist Theological Seminary each enrolled 3% of the total enrollments and 4% of the graduate enrollments. Southern Illinois University at Carbondale, and Trinity College each enrolled approximately 1% of all students. Catholic University of America, Andrews University, Neumann College and Western Conservative Baptist Seminary combined enrolled 2% of the total enrollments, 2% of the graduate enrollments and 3% of the undergraduate enrollments.

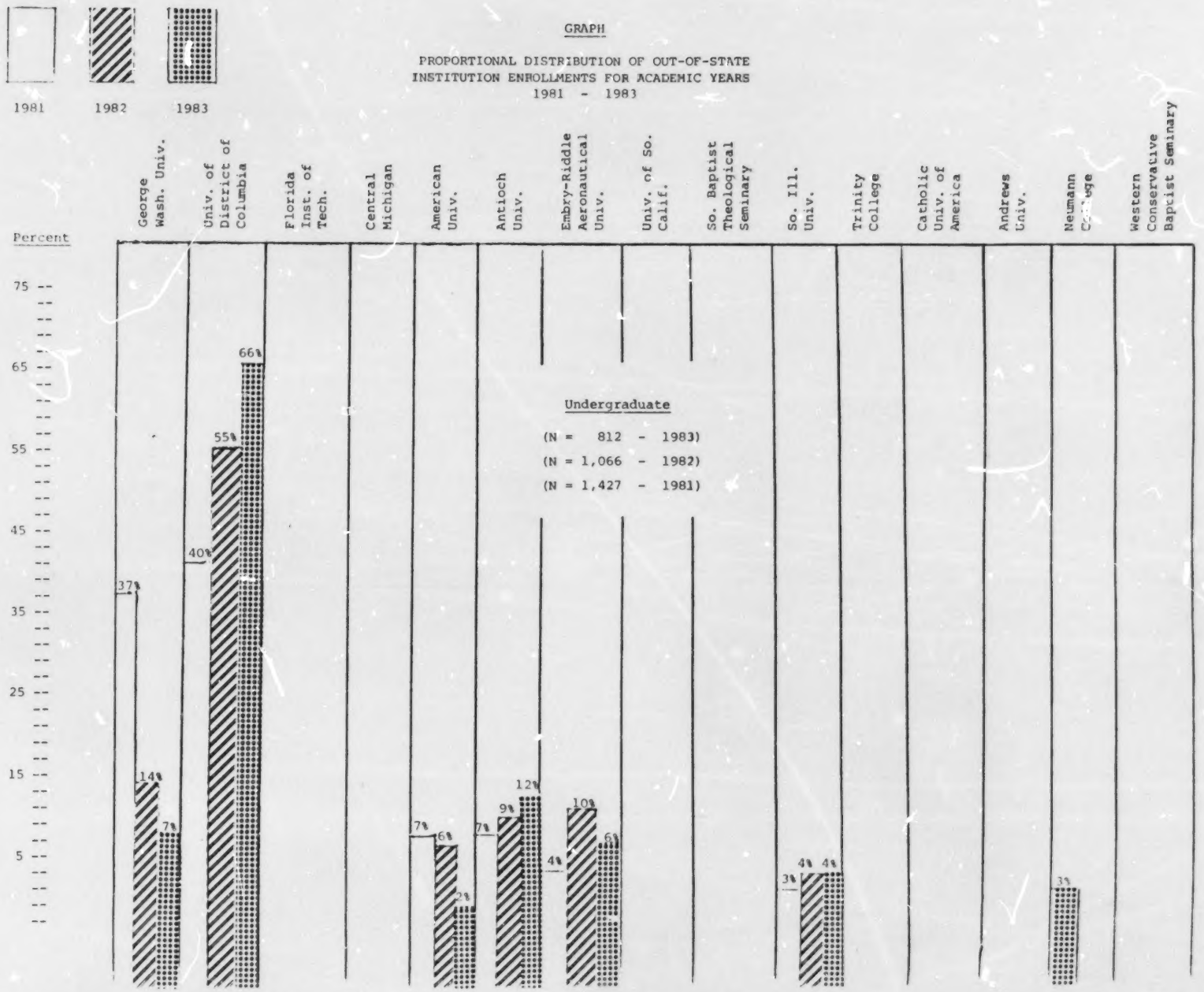
GRAPH

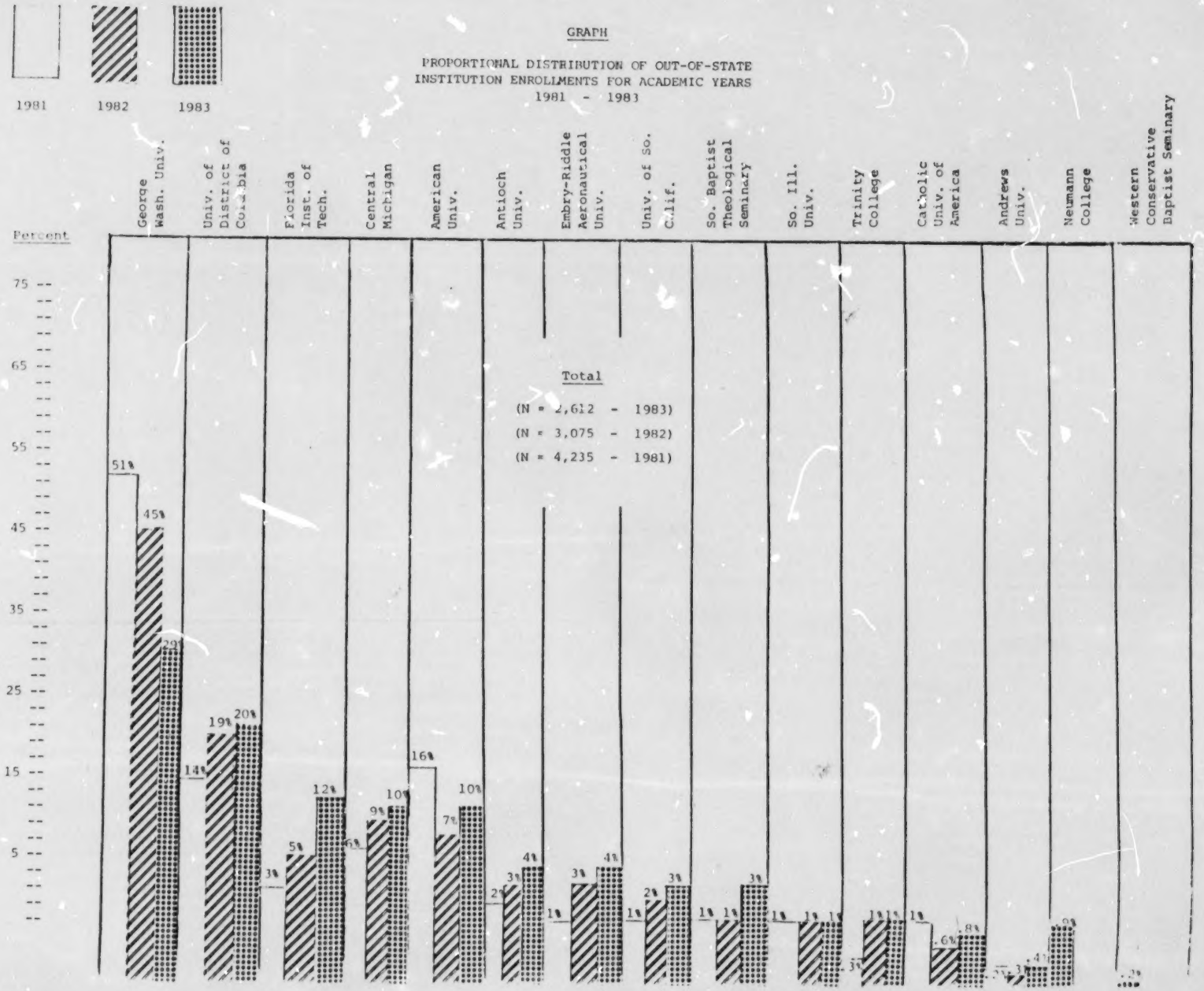
PROPORTIONAL DISTRIBUTION OF OUT-OF-STATE INSTITUTION ENROLLMENTS FOR ACADEMIC YEARS 1981 - 1983



GRAPH

PROPORTIONAL DISTRIBUTION OF OUT-OF-STATE INSTITUTION ENROLLMENTS FOR ACADEMIC YEARS 1981 - 1983




1981
1982
1983
GRAPH
PROPORTIONAL DISTRIBUTION OF OUT-OF-STATE INSTITUTION ENROLLMENTS FOR ACADEMIC YEARS 1981 - 1983
Percent
75
65
55
45
35
25
15
5
George Wash. Univ.
Univ. of District of Columbia
Florida Inst. of Tech.
Central Michigan
American Univ.
Antioch Univ.
Embry-Riddle Aeronautical Univ.
Univ. of So. Calif.
So. Baptist Theological Seminary
So. Ill. Univ.
Trinity College
Catholic Univ. of America
Andrews Univ.
Neumann College
Western Conservative Baptist Seminary
Total
(N = 2,612 - 1983)
(N = 3,075 - 1982)
(N = 4,235 - 1981)
51%
45%
29%
14%
19%
20%
3%
5%
12%
6%
9%
10%
16%
7%
10%
2%
3%
4%
1%
3%
4%
1%
2%
3%
1%
1%
3%
1%
1%
1%
1%
1%
1%
.6%
.8%
.5%
.3%
.4%
.9%
.2%

III

PROGRAMS

As was the case in previous years, the vast majority of students in 1983 enrolled in programs which had a professional orientation. Sixty-eight percent (1,767) of all enrollments were in one of four major fields of study: business (29%), engineering (21%), education (9%), and computer sciences (8%). The 1983 enrollments in business and engineering were similar to the 1982 level; however, enrollments in education declined in 1983 from previous years (13% to 9%), but increased in computer science (4% to 8%).

All of the 759 students enrolled in business courses were at the graduate level. In the business programs a majority of students enrolled in business administration, management and accounting.

Of the 555 students enrolled in engineering, 90% were at the graduate level and 10% at the undergraduate level. Most graduate students were enrolled in engineering administration. A smaller percentage were enrolled in electrical engineering, ocean engineering, and structural engineering. At the undergraduate level, students tended to enroll in engineering technologies and aerospace/aviation technologies.

The majority of all enrollments in education, (244) were at the graduate level. Major areas were administration and special

education (reading, education of the emotionally disturbed, and vocational/special education).

Of the 209 students enrolled in computer science, the majority were at the graduate level. Most graduate students were enrolled in information sciences and systems technology and computer and information sciences.

Another 32% (845) of all enrollments were evenly distributed at the undergraduate and graduate level in the following fields: public affairs, public service technologies, physical sciences, social sciences, and health professions.

IV

LOCATION OF PROGRAMS BY ENROLLMENT

Table 3 presents data on the types of location where out-of-state institutions operated for academic years 1979, 1980, 1981, 1982, and 1983. In 1979 federal non-military agencies and county and private schools accounted for 33% and 26% of all enrollments, respectively; by 1983 their share had decreased to 28% and 17%. On the other hand, the percentage of enrollments at military bases and in private industry increased from 10% and 13% in 1979 to 31% and 15% in 1983, respectively. In 1983 military bases served as the location for 31% of the total enrollments, 42% of the graduate enrollments, and 4% of undergraduate enrollments. In 1983 Federal agencies served as the location for 28% of total enrollments, 9% of graduate enrollments, and 48% of the undergraduate enrollments. During this period, private industry served as the location for 15% of the total enrollments. County and private schools served as the location for 17% of the total enrollments, 23% of the graduate enrollments, and 4% of the undergraduate enrollments. The percentage of total statewide enrollments at naval installations remained at the 1982, 1981, and 1980 levels.

TABLE 3

HEADCOUNT ENROLLMENTS BY TYPE OF LOCATION

1979 - 83

	Graduate					Undergraduate				
	1979	1980	1981	1982	1983	1979	1980	1981	1982	1983
Federal Agencies	555 (21%)	470 (19%)	328 (13%)	97 (5%)	156 (9%)	805 (68%)	662 (64%)	915 (64%)	704 (66%)	582 (48%)
County & Private Schools	890 (33%)	741 (30%)	914 (37%)	513 (25%)	409 (23%)	90 (8%)	93 (9%)	137 (10%)	70 (6%)	46 (4%)
Military Bases	354 (13%)	626 (25%)	606 (25%)	633 (32%)	748 (42%)	50 (4%)	61 (6%)	55 (4%)	105 (10%)	52 (4%)
Private Industry	309 (12%)	393 (16%)	393 (16%)	551 (28%)	302 (17%)	115 (10%)	135 (13%)	235 (16%)	100 (9%)	100 (8%)
Naval Installations	523 (19%)	231 (9%)	231 (9%)	165 (8%)	165 (9%)	40 (3%)	40 (4%)	40 (3%)	40 (4%)	32 (3%)
Churches	15 (1%)	0 (-)	0 (-)	35 (2%)	20 (1%)	75 (6%)	45 (4%)	45 (3%)	0 (-)	0 (-)
Other	40 (1%)	0 (-)	0 (-)	15 (1%)	0 (-)	0 (-)	0 (-)	0 (-)	47 (4%)	0 (-)
TOTALS	2,686 (100%)	2,461 (100%)	2,472 (100%)	2,009 (100%)	1,800 (100%)	1,175 (100%)	1,036 (100%)	1,427 (100%)	1,066 (100%)	812 (100%)
PERCENT OF TOTAL ENROLLMENT	(65%)	(64%)	(58%)	(65%)	(69%)	(28%)	(27%)	(34%)	(35%)	(31%)

	Non-Credit					Total				
	1979	1980	1981	1982	1983	1979	1980	1981	1982	1983
Federal Agencies	0 (-)	0 (-)	0 (-)	0 (-)	0 (-)	1,360 (33%)	1,132 (29%)	1,243 (29%)	801 (26%)	738 (28%)
County & Private Schools	180 (60%)	281 (84%)	281 (84%)	0 (-)	0 (-)	1,160 (28%)	1,115 (29%)	1,332 (31%)	583 (19%)	455 (17%)
Military Bases	0 (-)	0 (-)	0 (-)	0 (-)	0 (-)	404 (10%)	687 (18%)	661 (16%)	738 (24%)	800 (31%)
Private Industry	120 (40%)	30 (9%)	30 (9%)	0 (-)	0 (-)	544 (13%)	558 (15%)	658 (15%)	651 (21%)	402 (15%)
Naval Installations	0 (-)	0 (-)	0 (-)	0 (-)	0 (-)	563 (13%)	271 (7%)	271 (7%)	205 (7%)	197 (7%)
Churches	0 (-)	0 (-)	0 (-)	0 (-)	0 (-)	90 (.2%)	45 (1%)	45 (1%)	35 (1%)	20 (1%)
Other	0 (-)	25 (7%)	25 (7%)	0 (-)	0 (-)	40 (.1%)	25 (.6%)	25 (.6%)	62 (2%)	0 (-)
TOTALS	300 (100%)	336 (100%)	336 (100%)	0 (-)	0 (-)	4,161 (100%)	3,833 (100%)	4,235 (100%)	3,075 (100%)	2,612 (100%)
PERCENT OF TOTAL ENROLLMENT	(7%)	(8%)	(.8%)	(-)	(-)	(100%)	(100%)	(100%)	(100%)	(100%)

Federal Agencies

Table 4 provides information on institutions operating on non-military federal installations. Three institutions from the District of Columbia enrolled students at five agencies in Montgomery and Prince George's Counties in 1983.

The University of the District of Columbia (U.D.C.) operated at two federal agencies, Parklawn and the National Institutes of Health (NIH). U.D.C. enrolled 72% of the total enrollments at federal agencies, and 91% of the undergraduates at federal agencies. Undergraduate degree programs were offered to "non-professional" federal employees at the two Maryland sites. These programs were designed to provide career opportunities for federal employees by improving skills, knowledge and abilities in current or projected positions. This contractual arrangement between the federal government and the University's Upward Mobility College was funded by the U.S. Department of Education.

George Washington University operated at 3 federal agencies and enrolled 12% of the total enrollments at federal agencies (59% of them at the graduate level and 41% of them at the undergraduate level). Courses at these agencies were offered in response to requests from these agencies for training to advance employees to management positions, and for highly technical courses in specialized fields, e.g., Cartography, Geodesy, and Oceanography. Admission to these courses is normally restricted to federal employees.

American University operated at two federal agencies and enrolled slightly more than 16% of the total enrollments at federal agencies. Undergraduate courses in Mathematics and Statistics acccunted for 13% of the enrollments.

TABLE 4

Federal Agencies

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Defense Mapping Agency Bethesda, Md.	George Washington University Washington, D.C.	Selected Undergraduate Courses in: - Cartography - Geodesy	35	Partial
Dept. of Health & Human Services Parklawn Bldg. Rockville, Md.	Univ. of the District of Columbia Washington, D.C.	Upward Mobility College Undergraduate Degree Programs in: - Biological Sciences - Business - Social Work	70	Entire
National Aeronautics & Space Adm. (NASA) Goddard Space Flight Center Greenbelt, Md.	George Washington University Washington, D.C.	Master of Engineering Admin.	37	Entire
National Institutes of Health Bethesda, Md.	Univ. of the District of Columbia	Upward Mobility College Undergraduate Degree Programs in: - Accounting - Biological Sciences - Business - Computer Sciences - English - History - Social Work	462	Entire
	American University Washington, D.C.	Graduate Certificate in: - Procurement - Public Management - Management of Science, Technology and Innovation	105	Entire

TABLE 4

Federal Agencies (cont.)

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
U.S. Dept. of Commerce, Bureau of the Census Marlow Heights, Md.	American University Washington, D.C.	Selected Undergraduate Courses in: - Mathematics - Statistics	15	Partial
	George Washington Univ. Washington, D.C.	Master of Science in Special Studies: - Social & Economic Statistics	14	Entire

County and Private Schools

Table 5 provides information on institutions that operated in county and private schools. Three institutions from the District of Columbia, and one each from Michigan, Pennsylvania, and Kentucky offered courses and programs to students at thirteen schools located in Anne Arundel, Baltimore, Charles, Montgomery, and Prince George's Counties.

George Washington University operated at 7 locations and enrolled 54% of the total credit enrollments at county and private schools. It offered Master's degree programs in Education and Engineering. Master's and Graduate Certificate degree programs in Education have been offered in Charles, Montgomery, and Prince George's Counties for more than ten years at the request of county superintendents and teachers in administration and special education. A Master's degree in Engineering Administration, offered in Baltimore and Montgomery Counties, is designed to provide engineers with training in managerial skills and organizational behavior.

American University operated at one location and enrolled 20% of the total credit enrollments at these locations, offering graduate courses in business management, and public relations.

The Southern Baptist Theological Seminary operated at two locations, offering graduate theological courses at St. Mary's Seminary and University and at the Maryland Baptist Convention Building, Baltimore. It enrolled 15% of the total enrollments and 17% of the graduate enrollments.

Neumann College operated at one location and enrolled 5% of the total enrollments at the Catholic High School in Baltimore.

Trinity College operated at one location in Montgomery County enrolling 3% of the total enrollments at county and private schools. It offered a Master's degree in Special Education. This program, in operation for several years, was offered cooperatively with the Montgomery County Public Schools to meet the specific staff development needs in teaching children with emotional learning problems. The program essentially was open only to county public school employees.

Andrews University operated at one location and enrolled 2% of the total enrollments at county schools, offering a graduate degree program for students at Columbia Union College.

TABLE 5

County and Private Schools

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Charles County Comm. College	George Washington Univ. Washington, D.C.	Master of Arts in Higher Ed.	15	Partial
Columbia Union College Takoma Park, Md.	Andrews University Berrien Springs, Mich.	Master of Arts in Teaching: - Elementary Education	11	Entire
Dulaney High School Timonium, Md.	George Washington Univ. Washington, D.C.	Master of Engineering Adm.	42	Entire
Georgetown Preparatory School Rockville, Md.	American University Washington, D.C.	Master of Science & Graduate Certification in: - Public Relations	45	Entire
		Graduate Certification in: - Business Management	45	
Largo Sr. High School Upper Marlboro, Md.	George Washington Univ. Washington, D.C.	Master of Arts in Education: - Special Education (Early Childhood)	17	Entire
		Bachelor of Arts in Education	15	
Lynbrook Elementary School Bethesda, Md.	Trinity College Washington, D.C.	Master of Arts in Teaching: - Special Education	12	Entire
Md. Baptist Convention Bldg. Balt., Md.	The Southern Baptist Theological Seminary Louisville, Kentucky	Selected Graduate Theology Courses	30	Partial

TABLE 5

County and Private Schools (cont.)

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Richmond Montgomery High Rockville, Md.	George Washington Univ. Washington, D.C.	Master of Engineering Admin.	27	Entire
St. Mary's Seminary & University Balt., Md.	The Southern Baptist Theological Seminary Louisville, Kentucky	Selected Graduate Theology Courses	40	Partial
Takoma Park High School Silver Spring, Md.	George Washington Univ. Washington, D.C.	Selected Undergraduate Arts & Science Courses	7	Partial
The Catholic High School Balt., Md.	Neumann College Aston, Pennsylvania	Selected Undergraduate Course: - Special Education	24	Partial
Thomas Stone Sr. High School Waldorf, Md.	George Washington Univ. Washington, D.C.	Master of Arts in Education: - Classroom Teaching - Supervision & Human Relations	50	Entire
		Educational Specialist in Education: - Administration	45	Entire
U.S. Naval Academy Annapolis, Md.	George Washington Univ. Washington, D.C.	Selected Graduate Course: - Information Management	30	Partial

Military Bases

The need for educational programs on military bases is determined by the Military Base Commanders and Base Educational Officers. The primary populations served are active duty military personnel and civilians employed at the installations. Since the institutions elect to open enrollments to non-active duty military personnel, military dependents, and civilians, they are not exempt from regulations by the State Board for Higher Education. They are evaluated by the same standards as all other higher education institutions.

Table 6 provides information on institutions operating on military bases. Six institutions from the District of Columbia, California, Florida, Michigan, and Oregon enrolled students at four military bases.

Florida Institute of Technology operated at three locations and enrolled 40% of the total enrollments offering Master's degree programs in Engineering Management, Computer Science, and Business Administration.

Central Michigan University operated at three locations and enrolled 32% of the total military base enrollments, offering a Master's degree program in Management and Supervision.

George Washington University operated at three bases, enrolling 9% of the total enrollments, offering Master's degree programs in Administration, Engineering Administration, and Telecommunications Policy.

Florida Institute of Technology operated at two locations and enrolled 22% of the total enrollments offering Master's degree programs in Electrical Engineering, Computer Science, and Business Administration.

Embry-Riddle Aeronautical University operated at two locations and enrolled 13% of the total enrollments, offering undergraduate and graduate degree programs in Aviation and Aircraft Maintenance.

The University of Southern California operated at one location and enrolled 5% of the total enrollments, offering a Master's degree program in Systems Management.

The Western Conservative Baptist Seminary operated at one location and enrolled less than one percent of the total enrollments.

TABLE 6

Military Bases

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Aberdeen Proving Ground, Md.	Central Michigan Univ. Mt. Pleasant, Michigan	Master of Science in Admin.	60	Entire
	Florida Institute of Tech. Melbourne, Florida	Master of Business Administration	140	Entire
		Master of Science in Eng. Mgmt.	15	Entire
		Master of Science in Systems Mgmt.	20	
	George Washington Univ. Washington, D.C.	Master of Science in Operations Research	40	Entire
	Western Conservative Baptist Seminary Portland, Oregon	Selected Graduate Courses in Theology	4	Partial
Andrews Air Force Base,	Central Michigan Univ. Mt. Pleasant, Michigan	Master of Science in Admin.	150	Entire
	Embry-Riddle Aeronautical University Daytona Beach, Florida	Undergraduate and Graduate Degree Programs in Aviation & Aircraft Maintenance	50	Entire
	Florida Inst. of Tech. Melbourne, Florida	Master of Business Admin.		
		Master of Science in Contract & Acquisition Mgmt.	40	Entire
	George Washington Univ. Washington, D.C.	Master of Science in Telecommunications Policy	16	Entire
Ft. George Meade Ft. Meade, Md.	Central Michigan Univ. Mt. Pleasant, Michigan	Master of Science in Administration	47	Entire
Patuxent River Naval Air Station Patuxent, Md.	Embry-Riddle Aeronautical University Daytona Beach, Florida	Undergraduate and Graduate Degree Programs in: - Aviation & Aircraft Maintenance	55	Entire
	Florida Inst. of Tech. Melbourne, Florida	Master of Science in Eng. Mgmt.	1	Entire
		Master of Business Administration	72	Entire
		Master of Science in Computer Science	34	Entire

TABLE 6

Military Bases (cont.)

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Patuxent River Naval Air Station Patuxent, Md.	George Washington Univ. Washington, D.C.	Master of Engineering Admin.	16	Entire
	Univ. of Southern Calif. Los Angeles, Calif.	Master of Science in Systems Mgmt.	40	Entire

Private Industry

Table 7 provides information on institutions on private industry sites. Two institutions from the District of Columbia, one institution from California and one from Ohio offered courses to students at eight locations in Anne Arundel, Baltimore, Montgomery, and Prince George's Counties.

George Washington University operated at five locations and enrolled 51% of the total enrollments at private industry locations, offering Master's degree programs in Engineering Administration.

Antioch University operated at one location and enrolled 25% of the total enrollments, offering a Bachelor of Arts in Labor Studies at the George Meany Center for Labor Studies.

American University operated at two locations and enrolled 15% of the total enrollments. American University offered graduate programs in Business and in Toxicology. Admission to courses is restricted to employees of the organizations.

The University of Southern California operated at one location and enrolled 10% of the total enrollments at private industry locations, offering a graduate program in systems management.

TABLE 7

Private Industry

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
AAI Corp. Cockeysville, Md.	George Washington Univ. Washington, D.C.	Master of Engineering Admin.	34	Entire
Aeronautical Radio, Inc. Annapolis, Md.	George Washington Univ. Washington, D.C.	Master of Engineering Admin.	33	Entire
Bechtel Power Corp. Gaithersburg, Md.	George Washington Univ. Washington, D.C.	Selected Graduate Courses in Engineering	36	Partial
George Meany Center for Labor Studies Silver Spring, Md.	Antioch University Yellow Springs, Ohio	Bachelor of Arts: Labor Studies	100	Entire
Litton Bionetics Kensington, Md.	American University Washington, D.C.	Master of Science in Interdisciplinary Studies - Toxicology	30	Entire
Marriott Corp. Bethesda, Md.	American University Washington, D.C.	Graduate Certificate in Business Mgmt.	30	Entire
Vitro Labs Silver Springs, Md.	George Washington Univ. Washington, D.C.	Master of Engineering Administration	13	Entire
	Univ. of Southern Calif. Los Angeles, Calif.	Master of Systems Management	40	Entire

TABLE 7

Private Industry (cont.)

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Westinghouse Defense & Electronics Center Balt., Md.	George Washington Univ. Washington, D.C.	Master of Science in Engineering:		
		- Communications & Computer Science	38	Entire
		- Electrical Engineering	48	Entire

Naval Installations

For the purposes of this report, naval installations are treated separately from other military installations. The educational programs at naval sites serve mainly federal civilian employees rather than primarily active duty naval personnel.

Table 8 provides information on institutions operating at naval installations. Three institutions enrolled students at four naval installations located in Charles and Montgomery Counties.

George Washington University operated at three sites and enrolled 74% of the total enrollments at naval installations, offering Master's degree programs in Engineering, Administration, and Education. Graduate programs in Education Administration have been offered at the Naval Dental Center for several years at the request of the installation. This program is essentially closed to the general public.

Southern Illinois University at Carbondale operated at one location and enrolled % of the total naval installations enrollments. The Bachelor of Science degree in Technical Careers with a health care services emphasis is offered at the Naval Medical Center for qualifying military personnel who wish to acquire competencies useful to the service as well as to prepare themselves for graduate education opportunities.

Catholic University operated at one site and enrolled 10% of the total enrollments at naval installations offering selected graduate courses in Engineering exclusively for their personnel.

TABLE 8

Naval Installations

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Naval Dental Center Bethesda, Md.	George Washington Univ. Washington, D.C.	Master of Arts in Higher Ed.	55	Entire
National Naval Medical Center Bethesda, Md.	Southern Illinois Univ. at Carbondale Carbondale, Illinois	Bachelor of Science in Tech. Careers: - Health Care Services	32	Entire
Naval Ordnance Station Indianhead, Md.	George Washington Univ. Washington, D.C.	Master in Engineering Admin.	60	Entire
Naval Ships Research & Development Center Bethesda, Md.	George Washington Univ. Washington, D.C.	Master of Science in Ocean Eng.	15	Entire
		Master of Science in Structural Eng.	15	Entire
	Catholic Univ. of America Washington, D.C.	Master of Science in Eng.	20	Partial

Other

As indicated in Table 9, one institution enrolled students at one church located in Montgomery County.

Trinity College offered selected graduate courses in Counseling Psychology.

TABLE 9

Other Locations

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Program Available
Potomac Presbyterian Church Potomac, Md.	Trinity College Washington, D.C.	Selected Graduate Courses in Counseling Psychology	20	Partial

State Board for Higher Education

CODE OF MARYLAND REGULATIONS
13.50.02

Requirements for Authorization of Out-of-State Postsecondary Educational Institutions to Offer Courses, Academic Programs and Award Certificates and Degrees in the State of Maryland

16 Francis Street
Annapolis, Maryland 21401

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Title 13
EDUCATION

Subtitle 50 BOARD FOR HIGHER EDUCATION

Chapter 02 Authorization to Offer Courses and Postsecondary Education

Authority: Education Article, §§12-201—12-207, Annotated Code of Maryland

.01 Authority to Issue a Certificate of Approval to Operate in the State of Maryland.

A. Title 12 of the Education Article, Annotated Code of Maryland, was enacted by the 1978 Maryland General Assembly. Sections 12-201—12-207 apply to an institution of higher education operating, doing business, or functioning within the geographical boundaries of Maryland.

B. Out-of-State institutions of higher education may not operate in Maryland without a Certificate of Approval from the Commissioner of Higher Education.

C. Authorization to offer courses and programs of postsecondary education in Maryland will be granted only to institutions having complied with the provisions of Title 12, §§12-201—12-207, Annotated Code of Maryland, and the following regulations governing the operation of out-of-State institutions.

.02 Definition of Terms.

A. An institution of postsecondary education is as defined in the Education Article, §12-201, Annotated Code of Maryland.

B. A 4-year college or university is defined as a public or private institution of higher education which awards a baccalaureate level degree, and which may also offer the following degrees in accordance with its authorized role and mission: masters, doctorate, first professional, and advanced certificates.

C. A 2-year college is defined as a public or private postsecondary educational institution which awards degrees in both transfer and occupational curricula at the associate level. In addition, certificates in occupational curricula, courses in continuing education, and other community services are offered.

D. A transfer program is designed to provide an organized curriculum equivalent to the first 2 years of a baccalaureate program.

E. An occupational program is designed to provide an organized curriculum primarily for immediate job entry, or to upgrade the skills of those already employed.

F. An academic program is a specified combination of postsecondary education courses which fulfill the requirements of an institution for awarding a degree or certificate.

G. A credit course is a classroom or nonclassroom experience, which is recognized as partially fulfilling institutional requirements for the award of a degree or certificate.

H. A noncredit course is a classroom or nonclassroom experience, which is not recognized as partially fulfilling requirements for the award of a degree or certificate, but which may be a prerequisite to participate in degree credit courses.

I. One semester hour of credit is awarded for a minimum of 15 hours of class time or equivalent guided learning activity, exclusive of registration, study days, holidays, and final examinations.

J. One semester hour of credit is awarded for a minimum of 30 hours of supervised laboratory or studio time, exclusive of registration, study days, holidays, and final examinations.

K. The Continuing Education Unit is a nationally recognized method for measuring and recording participation in continuing education programs that do not carry credit toward a degree, but do meet established criteria for the evaluation of student learning.

.03 Exemptions.

A. These regulations may not apply to a postsecondary educational institution offering courses or programs on a military installation exclusively recruiting and enrolling active duty military personnel. In electing to exercise this option, the institution is precluded from enrolling non-active duty military personnel, military dependents or civilians employed at this installation and waives its right to claim veterans benefits for enrollees.

B. To receive an exemption, the Chief Executive Officer of the educational institution and the Base Commander of the military installation must submit to the Commissioner of Higher Education on the forms provided, at least 30 days in advance of the proposed initiation date, a written petition for State exemption.

.04 Procedures for Approval.

A. Approval to Operate.

(1) To receive initial approval to operate, the Chief Executive Officer shall submit to the Commissioner of Higher Education on the forms provided a written application for authorization to offer a post-secondary educational course or courses and program or programs in a specific location in Maryland. The completed application and all supportive documentation shall be provided at least 5 months before the institution proposes to commence operation.

(2) The application shall include:

(a) Specific geographical location of proposed operation;

(b) Proposed date of operation;

(c) Identification of institution;

(d) Identification of authorized representatives;

(e) Board of Trustees resolution of financial solvency;

(f) Certificate of Incorporation as foreign corporation;

(g) Regional accreditation status;

(h) Copies of awards;

(i) Programmatic data;

(j) Qualification of instructors and staff;

(k) Library resources;

(l) Certificate of Compliance with fire and safety codes;

(m) Copies of advertisements.

(3) An institution may not promote advanced publicity through advertisements, announcements, or other similar media on proposed courses to be offered in Maryland before receipt of official approval from the Commissioner of Higher Education.

(4) The Commissioner of Higher Education will notify the Chief Executive Officer in writing of official action. An institution may not operate, do business, or function in absence of written authorization from the Commissioner.

B. Approval to Continue to Operate at a Previously Approved Location.

(1) To receive approval to continue to operate at a previously approved location, whether to offer previously approved courses or to

offer new courses, the Chief Executive Officer shall submit to the Commissioner of Higher Education on the forms provided a written application for authorization to continue to operate. The completed application and all supportive documentation shall be provided at least 5 months before the institution commences operation.

(2) The application shall include:

(a) Specific geographic location of current operation;

(b) Proposed date of continued operation;

(c) Identification of institution;

(d) Identification of authorized representatives;

(e) Programmatic data;

(f) Qualifications of instructors and staff;

(g) Library resources;

(h) Certificate of Compliance with fire and safety codes;

(i) Copies of advertisements.

(3) An institution may not promote advanced publicity through advertisements, announcements, or other similar media on proposed courses to be offered in Maryland in absence of official approval from the Commissioner of Higher Education.

(4) The Commissioner of Higher Education will notify the Chief Executive Officer in writing of official action. An institution may not operate, do business, or function in absence of written authorization from the Commissioner.

.05 Evaluative Items.

A. Accreditation.

(1) An institution shall maintain continuous full accreditation by a regional accrediting association recognized by the United States Office of Education and the Council on Postsecondary Accreditation. Candidacy status and official probationary status may not be considered as a valid substitution for full regional accreditation.

(2) Proposed specialized fields of study, maintaining professional accreditation by an association recognized by the United States Office of Education and the States Office of Education and the Council on Postsecondary Accreditation shall meet the same standards applicable to the resident campus program.

(3) Institutions shall present written evidence of compliance with regional and professional accrediting association's policies related to off-campus educational activities.

B. Need Criterion.

(1) Before the evaluation by the State Board for Higher Education of the readiness of any out-of-State institution to operate in the State, the institution shall present evidence demonstrating the educational need to establish operations and award degrees in the State.

(2) At a minimum, this need shall be substantiated on the basis that the proposed educational activities to be offered are:

(a) Not unreasonably duplicative of existing or planned educational activities in a specific geographical location in the State;

(b) Justified by student interest and present and future employment opportunities.

C. Academic Policies. Institutional academic policies for admission, graduation and the awarding of academic credit shall be consistent with policies maintained by the parent institution for resident students and shall be consistent with the State's minimum requirements for colleges operating in Maryland.

D. Administrative Staff.

(1) The institution shall provide for an on-site administrative staff responsible for the overall administrative operation of educational activities, to include counseling, advising, testing, orientation, financial aid services, and maintenance of academic records.

(2) In addition to being responsible for the administration of the policies and procedures established by the parent institution, the designated administrators are responsible for meeting the expectations set forth in these regulations.

(3) The duties, responsibilities, and size of the staff shall be adequate to the purpose and size of educational activities offered.

E. Faculty.

(1) The faculty employed by the institution shall be competent in their formal education and professional experience to enable them through effective instruction to achieve the educational objectives of the institution.

(2) In their scholarly preparation, faculty members shall have completed formal studies at least through the master's degree from a

regionally accredited institution and be assigned to teach in the fields of their degrees.

(2) At least one-third of the classes offered shall be taught by full-time faculty of the parent institution.

F. Library Resources.

(1) Institutions offering programs or courses, or both, in Maryland, shall provide adequate and appropriate library resources within State boundaries and within reasonable distance of the instructional site. Usage statistics shall be kept to determine to what extent these resources are available and accessible.

(2) Executed contracts providing for library resources, including borrowing privileges, will be acceptable if adequate accessibility is insured and if approved by the Commissioner of Higher Education.

Administrative History

Effective date: July 27, 1979 (6:15 Md. R. 1285)